

APPLICATION FOR EMPLOYMENT

Please print clearly. Additional information such as resumes, copies of certificates or licenses may be attached.

Of Broome 233 N. Jensen Rd Vestal, NY 13850
 Of Chemung 3269 S. Main St Horseheads, NY 14845
 Of Albany 117 Karner Rd Albany, NY 12205

APPLICANT INFORMATION

Last Name	First	M.I.	Date
Street Address	Apartment/Unit #		
City	State	ZIP	
Phone	E-mail Address		
Date Available	Social Security No.	Desired Salary	
Position Applied for			

GENERAL INFORMATION

Are you a citizen of the United States?	YES <input type="checkbox"/>	NO <input type="checkbox"/>	If no, are you authorized to work in the U.S.?	YES <input type="checkbox"/>	NO <input type="checkbox"/>
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ANSWERING "YES" TO THE FOLLOWING QUESTIONS DOES NOT CONSTITUTE AN AUTOMATIC BAR OF EMPLOYMENT

Have you ever been convicted of a felony?	YES <input type="checkbox"/>	NO <input type="checkbox"/>	If yes, explain
Have you ever been convicted of a traffic violation?	YES <input type="checkbox"/>	NO <input type="checkbox"/>	If yes, give dates and nature of offense

EDUCATION

High School	Address	
From	To	Did you graduate? YES <input type="checkbox"/> NO <input type="checkbox"/> Degree
College	Address	
From	To	Did you graduate? YES <input type="checkbox"/> NO <input type="checkbox"/> Degree
Other	Address	
From	To	Did you graduate? YES <input type="checkbox"/> NO <input type="checkbox"/> Degree

MILITARY SERVICE

Branch	Rank	Type of Discharge- If other than honorable, explain:
From	To:	

REFERENCES

Please list three professional references.

Full Name	Relationship
Company	Phone
Address	

Full Name		Relationship	
Company		Phone	
Address			
Full Name		Relationship	
Company		Phone	
Address			

PREVIOUS EMPLOYMENT

Company		Phone	
Address		Supervisor	
Job Title	Starting Salary	\$	Ending Salary \$
Responsibilities			
From	To	Reason for Leaving	
May we contact your previous supervisor for a reference?		YES <input type="checkbox"/>	NO <input type="checkbox"/>
Company		Phone	
Address		Supervisor	
Job Title	Starting Salary	\$	Ending Salary \$
Responsibilities			
From	To	Reason for Leaving	
May we contact your previous supervisor for a reference?		YES <input type="checkbox"/>	NO <input type="checkbox"/>
Company		Phone	
Address		Supervisor	
Job Title	Starting Salary	\$	Ending Salary \$
Responsibilities			
From	To	Reason for Leaving	
May we contact your previous supervisor for a reference?		YES <input type="checkbox"/>	NO <input type="checkbox"/>

DISCLAIMER AND SIGNATURE

COMPANY POLICY, FEDERAL AND STATE LAW PROHIBITS DISCRIMINATION ON THE BASIS OF RACE, COLOR, RELIGION, NATIONAL ORIGIN, SEX, AGE OR HANDICAP.

If employed, I agree to comply with the rules and regulations of the company. I certify that all answers or statements I have made on this application or accompanying resume or other supplementary materials are true and correct to the best of my knowledge and that I have not knowingly withheld any information that would affect my application unfavorably. I authorize this company to conduct any necessary and reasonable investigation with respect to my application and release this company, my former employers and references from any liability from damage caused by giving and receiving information as to my employment or character. It is understood that any false statement or misrepresentation on this application, resume or supplementary materials will be cause for refusal to hire or for immediate dismissal from employment at any time during the period of my employment. The employment relationship with the company or its affiliates is terminable without cause.

Signature:

Date: