

# Core Building Materials of Broome

**Store Location:**

233 N. Jensen Rd  
Vestal, NY 13850  
607-729-6233 Fax: 607-798-1410

**Corporate/Remit to Address:**

P.O. Box 1007  
Vestal, NY 13851-1007  
607-729-6233 Fax: 607-798-1410



## CREDIT APPLICATION

The undersigned company is applying for credit, agrees to abide by the standard terms and conditions as stated on the reverse side of this application.

Date \_\_\_\_\_

Company name \_\_\_\_\_

Physical address \_\_\_\_\_

Mailing address \_\_\_\_\_

Phone \_\_\_\_\_ Fax \_\_\_\_\_

Federal tax ID or Social Security number \_\_\_\_\_

Type of business \_\_\_\_\_ Date established \_\_\_\_\_

Contact person \_\_\_\_\_

Types of products you will purchase \_\_\_\_\_

Amount of credit requested \$ \_\_\_\_\_

Are you a:     ☐ Corporation                      ☐ Partnership                      ☐ Sole Proprietorship                      ☐ LLC

State of incorporation \_\_\_\_\_

Names, titles, and addresses of your corporate officers / partners / members

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Have you ever had credit with us before?                      ☐ Yes                      ☐ No

If yes, under what name? \_\_\_\_\_

Are you sales tax exempt?                      ☐ Yes                      ☐ No     If yes, certificate must be attached

Purchase order number(s) required?                      ☐ Yes                      ☐ No

Preferred method of invoicing?                      ☐ US Mail                      ☐ E-mail \_\_\_\_\_  
(E-mail address)

(Note: Core Building Materials of Broome cannot be held responsible for wrong purchase order or job name submitted by Applicant's employees)

OVER TO COMPLETE →

**SUPPLIER REFERENCES** (PLEASE DO NOT SUBMIT CONTRACTORS AS REFERENCES)

Supplier #1

Name \_\_\_\_\_

Address \_\_\_\_\_

Phone \_\_\_\_\_

Fax \_\_\_\_\_

Supplier #2

Name \_\_\_\_\_

Address \_\_\_\_\_

Phone \_\_\_\_\_

Fax \_\_\_\_\_

Supplier #3

Name \_\_\_\_\_

Address \_\_\_\_\_

Phone \_\_\_\_\_

Fax \_\_\_\_\_

**BANK REFERENCE**

Name of bank \_\_\_\_\_

Address \_\_\_\_\_

Phone \_\_\_\_\_

Fax \_\_\_\_\_

Account # \_\_\_\_\_

Contact person \_\_\_\_\_

I represent that the above information is true and is given to induce to extend credit to the applicant. My company and I authorize to make such credit investigation as sees fit, including contacting the above trade references and banks and obtaining credit reports. My company and I authorize all trade references, banks, and credit reporting agencies to disclose any and all information concerning the financial and credit history of my company and myself.

**GENERAL TERMS AND CONDITIONS**

1. Payments to be made in US currency in the form of check or cash only.
2. A service charge of 1 ½ % per month will be added to all the amounts billed if not paid by the end of the month.
3. No additional credit will be extended to past due accounts unless satisfactory arrangements are made with our credit department.
4. If my account must be placed with any attorney for collection, I agree to pay all collection costs, including reasonable attorney's fees.

I have read the terms and conditions stated above and agree to all of these terms and conditions.

Authorized signature: \_\_\_\_\_

Printed name: \_\_\_\_\_

Date: \_\_\_\_\_

**PERSONAL GUARANTEE**

The undersigned person guarantees all obligations of the above applicant including interest, collection costs, and reasonable attorney's fees. This guarantee may be revoked by notifying Core Building Materials of Broome at its corporate office in writing, sending certified mail with return receipt.

Signature: \_\_\_\_\_

Printed name: \_\_\_\_\_

Date: \_\_\_\_\_

Other Locations: \_\_\_\_\_

**Of Albany-** 117 Karner Rd Albany, NY 12205 **Of Chemung-** 3269 S. Main St Horseheads, NY 14845